

AMMUNITION MANAGEMENT INSPECTION CHECKLIST
USAREUR REG. 742-2

UNIT: _____ UCI: _____
 POC: _____ PHONE: _____
 LOCATION: _____ DATE INSP: _____

PART 1 – ADMINISTRATION:	YES	NO	N/A
1. Is a up-to-date DA Form 1687 (Notice of Delegation of Authority-Receipt for Supplies) on file? UR 710-65, para 8.	_____	_____	_____
2. Is a current ABL authorization document (AE Form 710-65A-R) approved By 3D COSCOM, 19 th CMMC or MSC available? V Corps Reg. 700-5, App B; AR 710-2, para 2-4A	_____	_____	_____
3. Is DA Form 581 prepared, assigned a document number? V Corps Reg. 700-5, App B.	_____	_____	_____
4. Is all the ABL which is “Pre-designated” on DA Form 581 Listed on the property book as DUE IN? V Corps Reg. 700-5, App B; AR 710-2.	_____	_____	_____
5. Are ABL authorization document (AE Form 710-65A-R) and supporting Computations reviewed annually? AR 710-2, para 2-4b.	_____	_____	_____
6. DA Form 581’s for pre-positioned ammunition retained indefinitely? DA Pam 710-2-1, para 11-4.	_____	_____	_____
7. Are appropriate statements for assumption of property responsibility/ accountability filed in front of the property book? DA Pam 710-2-1, para 4-5.	_____	_____	_____
8. Is all ammunition, which is on hand other than training listed on the property book? V Corps Reg. 700-5, App C; DA Pam 710-2-1, para 4-1.	_____	_____	_____
9. Are accountable inert items on property book and inventoried? AR 710-2, para 2-38a(3), 2-40c; DA Pam 710-2-1, para 9-10A & b; AR 190-11, para 5-2c(3).	_____	_____	_____
10. Are all lots of on-hand ammunition that have been identified as suspended or restricted IAW TB 9-1300-385, been annotated on the property book tagged, and QASAS support requested? V Corps Reg. 700-5, App N.	_____	_____	_____
11. Is a comprehensive ammunition management SOP on hand addressing all applicable areas covered in V Corps Reg. 700-5, UR 55-4, UR 700-130, AR 710-2, DA Pam 710-2-1 and TM 9-1300-206.	_____	_____	_____

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PART 1 – ADMINISTRATION:	YES	NO	N/A
12. Are monthly inventories being accomplished verifying ammunition purpose DODIC, Lot Number, Quantity, and Serial Number if applicable? DA Pam 710-2-1, para 9-10b(3).	_____	_____	_____
13. Are monthly inventory records being maintained for two or four years? DA Pam 710-2-1, para 9-10.	_____	_____	_____
14. Is inventory conducted by verifying seal integrity? Recommend that every 3 or 4 months the stored ammunition be checked for Non-standard conditions such as leaks, rodent/insect infestation. AR 710-2, para 2-38a(6).	_____	_____	_____
15. During monthly arms room serial number/sensitive items inventories is loose ammunition that is not banded and in sealed containers, counted and annotated on the inventory sheet reflecting total rounds on hand by type? DA Pam 710-2-1, para 9-10b(3).	_____	_____	_____
16. Are all publications listed in V Corps Reg. 700-5 on file with the Publication Center in Baltimore on the appropriate DA Form 12 series Form? DA Pam 25-30.	_____	_____	_____
17. Has appropriate action been taken to have the unit listed on AIG 855 to insure the receipt of all ammunition suspension/restriction/release messages? V Corps Reg. 700-5, App N.	_____	_____	_____
18. Has a file or log been established for supplemental messages to TB 9-1300-385? V Corps Reg. 700-5, App N.	_____	_____	_____
19. Are hand receipts being properly prepared to include DODIC & Lot number?	_____	_____	_____
20. Are recent ammunition management inspection reports and corrective actions taken to eliminate deficiencies noted on file? V Corps Reg. 700-5, para 4-f (12).	_____	_____	_____
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PART II TRAINING AMMUNITION MANAGEMENT:	YES	NO	N/A
1. Is a current DA Form 1687 and assumption of command orders And or battalion S4/property book officer orders on file to each of the	_____	_____	_____

Signature cards?
DA Pam 710-2-1, para 11-9.

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PART II TRAINING AMMUNITION MANAGEMENT:	YES	NO	N/A
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2. Have appropriate procedures been established to ensure that live ammunition is not being used for classroom instruction or static display?
AR 385-64. _____

3. Are documents listed in DA Pam 710-2-1, para 11-11 being utilized to Properly manage & control the unit's training ammunition?
Note: Paragraphs 11-6 thru 11-16 provide guidance on the use of these documents. _____

4. Is training ammunition being turned in prior to being on hand over 90 days?
UR 700-130, para 16a & b. _____

5. Is training ammunition being stored separately from operation, guard load ammunition?
UR 700-130, para 15c. _____

6. Are personnel responsible for training exercises knowledgeable of the requirements of AR 75-1 & UR 75-1 on reporting malfunctions involving ammunition and explosives?
UR 700-130, para 23h ; V Corps Reg. 700-5, App I. _____

7. Is training ammunition being inventoried if on hand over 30 days?
DA Pam 701-2-1, para 9-10, 11-18 & 11-20. _____

8. Are procedures established to insure that only HC 1.4 ammunition is being stored in inhabited buildings?
V Coprs Reg. 700-5, App E. _____

9. Has the UR amnesty program been established?
UR 700-130, para 24 ; DA Pam 710-2-1, para 11-99. _____

PART III AMMUNITION STORAGE:	YES	NO	N/A
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1. Are appropriate warning notices and fire/chemical hazard symbols posted?
UR 385-64, para 19i. _____

2. Is the arms room door provided with exterior security lighting?
AR 190-11, para 4-2d. _____

3. Are switches for the exterior lights installed so that they are not accessible to unauthorized individuals?
AR 190-11, para 4-2d(4). _____

4. Are exterior security lights covered with mesh screen or vandal resistant lenses that will prevent their being broken? _____
 AR 190-11, para 4-2d(5).

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<u>PART III AMMUNITION STORAGE:</u>	YES	NO	N/A
6. Are restricted are signs/IDS presence posted near the entrance on the exterior wall of the Arms room, at eye level, in English and Host Nation language? AR 190-11, para 4-4; UR 190-13, para 6-34.	_____	_____	_____
6. Is a current DA Form 4604-R (Security Construction Statement) available? V Corps Reg. 700-5, App E.	_____	_____	_____
7. If deficiencies are listed on the DA Form 4604-R are compensatory measures taken until the deficiencies are corrected? AR 190-11, para 2-4.	_____	_____	_____
8. Are fire extinguishers available (minimum two 10 BC rated), with at least one fire extinguisher, suitable for the type of material involved? DA Pam 385-63, para 3-7 h.	_____	_____	_____
9. Is the unit ammunition being properly maintained to insure ammunition Assets remain serviceable? V Coprs Reg. 700-5, App E & M?	_____	_____	_____
10. Is letter of authorization to store ammunition in the arms room or other storage site in inhabited building available and routed through the BSB safety office for concurrence? V Corps Reg. 700-5, App E.	_____	_____	_____
11. Is a letter of agreement available for shared storage areas? V Corps Reg. 700-5, App F.	_____	_____	_____
12. Do arms room personnel have a list of personnel authorized by DPW & verified by the ASG or BSB S-2 tp perform maintenance, repair, and testing of IDS? UR 190-13, para 6-32.	_____	_____	_____
13. Is DA Form 3020-R (Magazine Data Card) being properly utilized? V Corps Reg. 700-5, App E: DAPam 710-2-1, para 11-20.	_____	_____	_____
14. Is dunnage being properly used? V Corps Reg. 700-5, App E.	_____	_____	_____
15. Is ammunition properly stored in its inner and outer pack? NOTE: Guard and mission load ammunition for contingency purposes may be stored in any approved manner. Assure the containers are properly marked.	_____	_____	_____

compliance with provisions of the current storage license, waivers and safety regulations?

10. Are ventilators or other openings to ammunition storage structures equipped with steel mesh or other material offering protection against intrusion?
AR 190-11, para 5-3. _____

10. Are ventilator arms serviceable and fusible links present and properly Utilized?
UR 742-2. _____

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PART V TRANSPORTATION:	YES	NO	N/A
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NOTE: The requirements of UR 55-4, Joint Transportation of Hazardous Cargo, apply every time a vehicle is loaded with ammunition or explosives. This means when the ammunition is moved from home station storage areas to a training site, or back to the ASP for turn-in. A move of 1 or 50 miles, no difference. Unless otherwise stated all references are to UR 55-4.

1. Are all required loading and tie-down drawings on hand and current?
Para D-10f. _____

2. Has a program of instruction been established to insure all ammunition cargo drivers have received the training required (HAZ 11)?
Para L-5. _____

3. Are personnel assigned to inspect vehicles for the transportation of ammunition qualified to do so?
Para J-1. _____

PART VI ALSE:	YES	NO	N/A
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1. ALSE items listed on unit property book?
DA Pam 710-2-1, para 4-1; V Corps Reg. 700-5, App O. _____

2. CADS/PADS listed on the property book by DODIC, Lot Number and quantity?
V Corps Reg. 700-5, App O. _____

3. Is DA Form 3020-R (Magazine Data Card) being properly utilized for ALSE and CADS/PADS lots is storage?
DA Pam 710-2-1, para 11-20; V Corps Reg. 700-5, App O. _____

4. Are monthly inventories being conducted by DODIC, Lot Number And Quantity for ALSE and CAD/PAD items?
DA Pam 710-2-1, para 9-10b(3); V Corps Reg. 700-5, App O. _____

5. Are procedures established to insure that shelf/service life dates are properly _____

computed, monitored for expiration dates?
V Corps Reg. 700-5, App O.

6. Are CADS/PADS properly hand receipted within the unit? _____
V Corps Reg. 700-5, App O.

7. Correct fire/chemical symbols displayed? _____
DA Pam 385-64, para 3-16; V Corps Reg. 700-5, App O.

8. Is the container open date/service life expiration date marked on the
container or barrier bag? _____
V Corps Reg. 700-5, App O.

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— PART VI ELSE: YES NO N/A

9. Once CADS/PADS are installed on the aircraft is an entry made in the
aircraft log book (Dash 18) which includes the DODIC, Lot Number and
Service limit expiration date? _____
V Corps Reg. 700-5, App O.

10. Does unit keep all packaging material for CADS/PADS from receipt? _____
V Corps Reg. 700-5, App O.

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